

MAILING PROS INC.



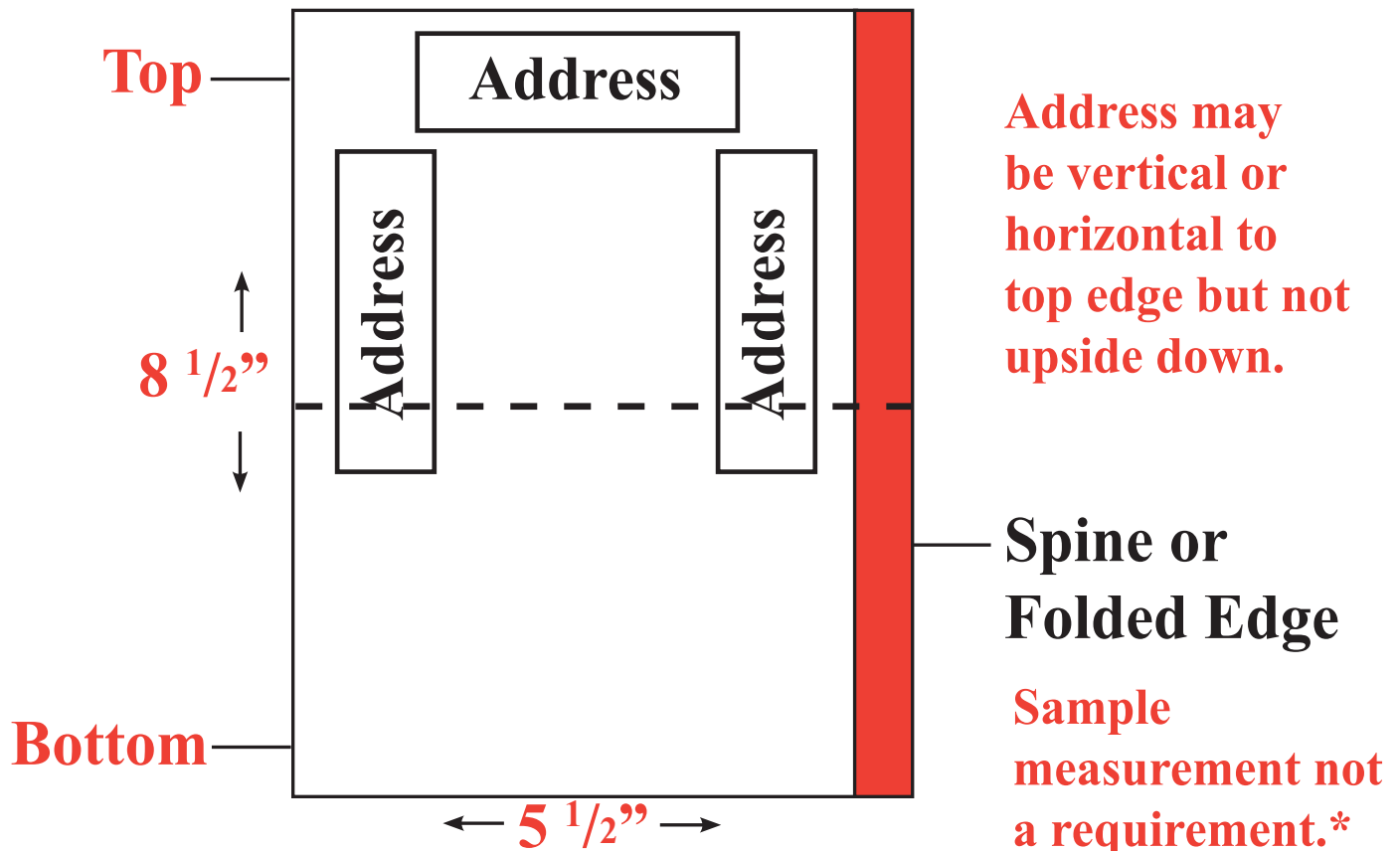
YOUR ADVOCATE IN THE MAILING PROCESS

www.mailingprosinc.com

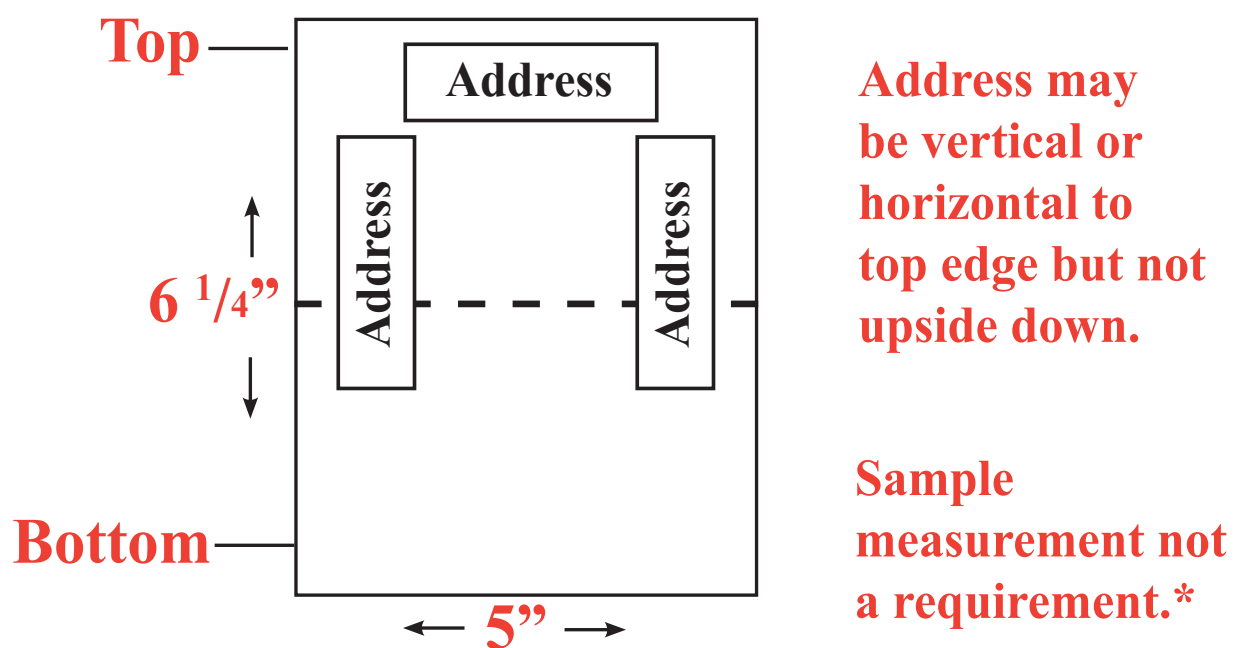
714.892.7521

FLATS-B

Small Digest / Booklet / Enclosed Mailer or Flat Sized Card



CD Mailer



Spine position stays the same as a "normal" flat. The address block must originate in the top half of the piece but may extend 1" below the center line.

***Not to scale.**



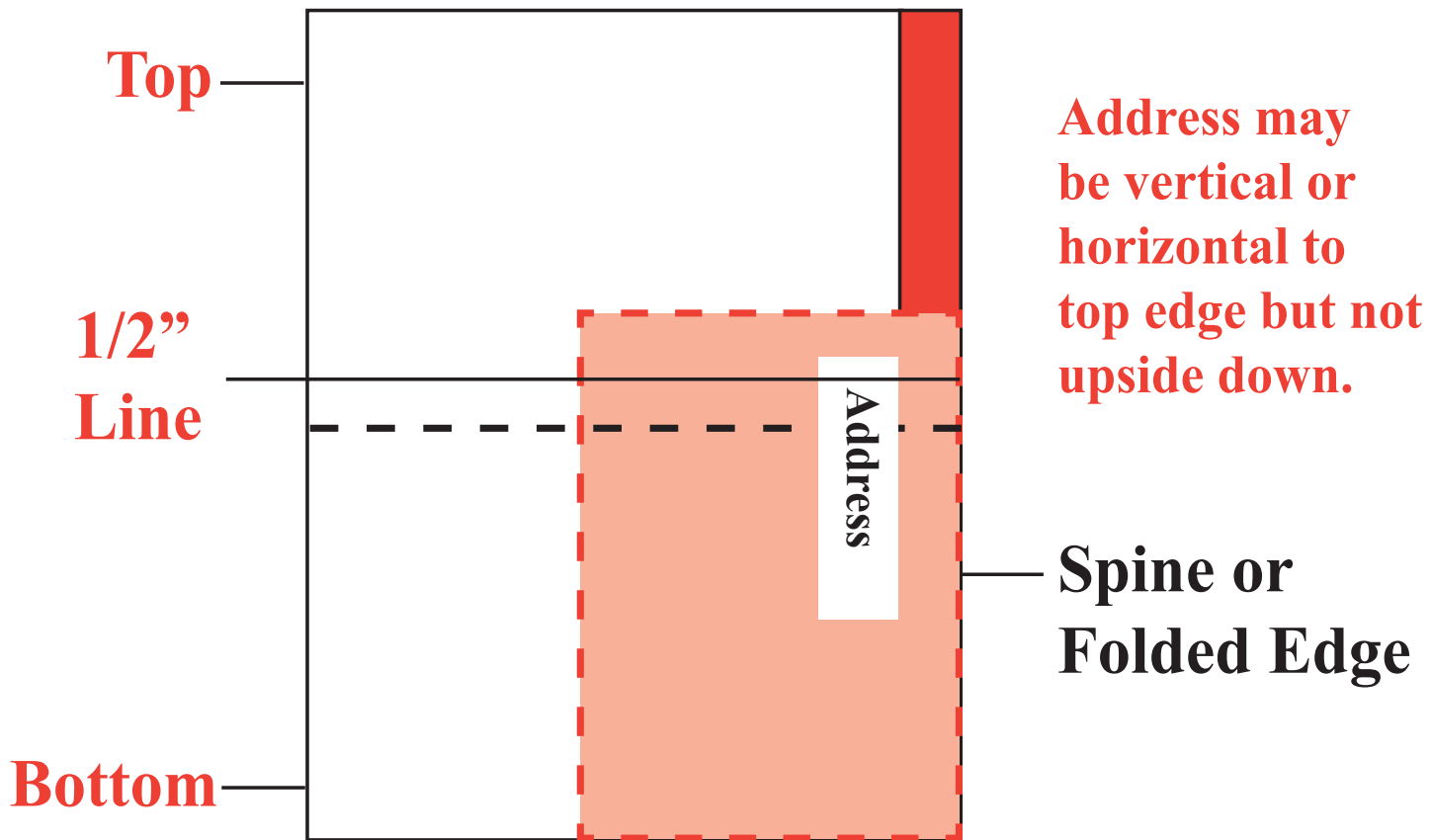
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FLATS-C

Magazine / Mailer in Polywrap



If you place the delivery address on a loose enclosure polybagged with the host piece, at least the first half-inch of the address must stay within the top half of the mailpiece during processing and delivery. The “first half-inch” means the beginning 0.5 inch of the recipient, delivery address, and city/state/ZIP Code lines, and not the end of each line. If the insert is affixed to the host piece, it must be affixed to maintain the address entirely within the top half during processing and delivery.