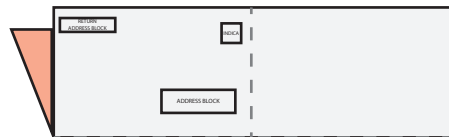
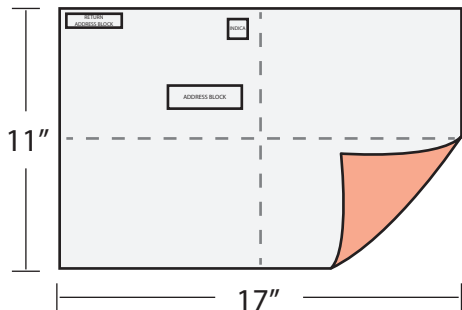


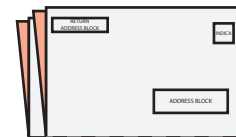
quarter fold: double spine bottom greater than 1 oz.

**NON-PERFORATED
TABS**

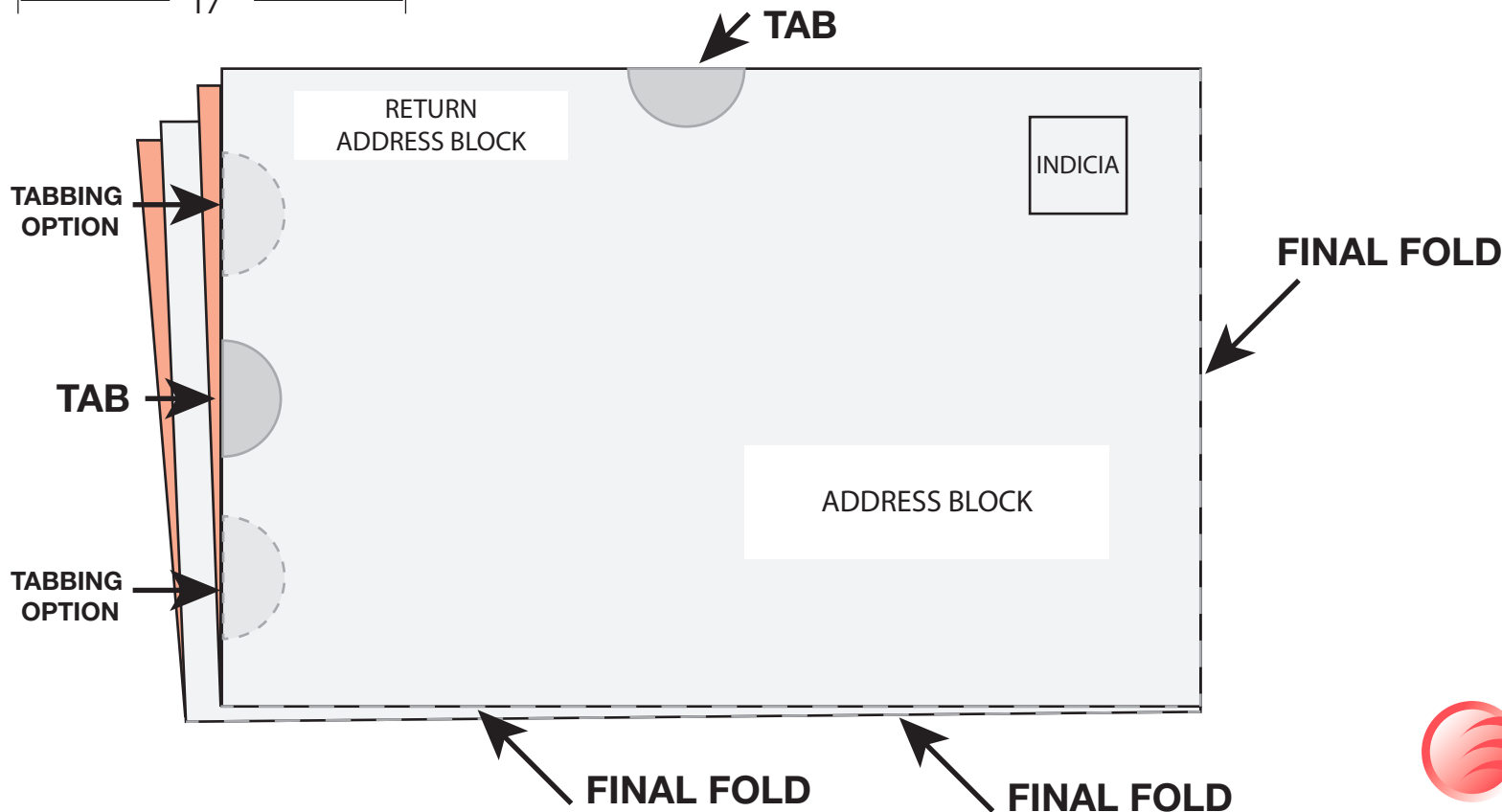
1 SHEET: 11"X17" FOLD IN HALF THEN FOLDED IN HALF AGAIN



**FOLD IN HALF
LENGTHWISE FIRST**



**FOLD AGAIN
PERPENDICULAR TO THE FIRST FOLD**



1. Paper weight $\leq 1\text{oz.}$: minimum 70lb text/
offset or bond/gloss book equivalent.
 $> 1\text{oz.}$: minimum 80lb text/offset or bond/
gloss equivalent.

2. Thickness: $\geq .009\text{'}$ - final folded thickness.

3. Tab Sizes: $\leq 1\text{oz.}$: 1" Tab
 $>1\text{oz. to } 3\text{ oz.}$: 1 1/2" Tab - 3 Tabs



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